



Army Military Pay Operations Conference in April 2010

Solicitation Number: HQ0423-10-T-0008

Agency: Other Defense Agencies

Posted Date: February 26, 2010

Response Date: **Mar 03, 2010 10:00 am Eastern**

This requirement is for rental of conference space and audio/visual equipment for the Army Military Pay Operations Conference (MPO-I) to be held near DFAS **Indianapolis** over the period of **26-30 Apr 2010**. Please see the attachment for complete requirements.

[Additional Documentation](#)

Primary Point of Contact:

William M Mayo,

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Phone: 614-693-1972

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U.S. ARMY

United States Army Corps of Engineers (St. Paul, MN) Conference Facility Request

Solicitation Number: W912ES-10-T-0020

Agency: Department of the Army

Posted Date: February 12, 2010

Response Date: **March 3, 2010 2:00 pm Central**

The US Army Corps of Engineers, Saint Paul, MN is soliciting quotes to provide conference and hotel facilities for 70 people, three buffet meals per day, and 70 single occupancy rooms with daily service for four nights: **19 April through 23 April, 2010**. To ease the driving time for our employees this year, the conference will be held within 100 miles of **Duluth, MN**. The main conference room shall be capable of supporting 70 people with chairs, with eight person tables with proxima and screen access included. Buffet style meals with drinks/ or off the menu meals with drinks must meet USDA balanced meal standards (all drinks are non-alcoholic (water, milk, soda, juice, coffee etc)). We will need dinner the first day of the conference, ending with a box lunch (meat sandwich, drink, chips, snack, fruit and utensils) on the day of departure. Please note, pricing that exceeds the maximum Federal Government Per Diem Rates, which are \$140 max for lodging, meals and incidentals will not be considered.

The resulting contractor will provide services in accordance with commercial standards, local, state and federal laws. Awards will be made to the offeror with the ability to fulfill the aggregate of the requirements. Evaluation factors for award shall be as follows: Price and Past Performance and will be evaluated in accordance with FAR 13.106-2(a)(4)(ii); an award will be issued to the lowest priced offer having the highest past performance rating, representing the best value when compared to any lower priced offer. Past Performance is approximately equal to cost or price. The provisions and clauses incorporated into this solicitation are those in effect at the time of publication. This synopsis/solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its offer. The solicitation is unrestricted. The associated NAICS code is 721110. Please see additional documentation for exact requirements:

[Additional Documentation](#)

Primary Point of Contact:

Preston J Hayward

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Phone: 651-290-5709



OFFICE MANAGERS CONFERENCE

Solicitation Number: RFQ-NLRB-EDV-10-003

Agency: National Labor Relations Board

Posted Date: February 18, 2010

Response Date: **Mar 03, 2010 12:00 pm Eastern**

This solicitation is issued as a Request for Quotation (RFQ) # RFQ-NLRB-EDV-10-003. This RFP will result in the award of a Firm Fixed Price contract for hotel lodging, catering and conference rooms for the National Labor Relations Board's Office Managers Conference.

The National Labor Relations Board is an independent Federal agency created by Congress in 1935 to administer the National Labor Relations Act, the primary law governing relations between unions and employers in the private sector. The statute guarantees the right of employees to organize and to bargain collectively with their employers and to engage in other protected concerted activity with or without a union, or to refrain from all such activity. This primary purpose of this conference is to develop supervisory and team building skills. This conference will provide tools and resources to help the participants to be more effective managers.

Dates needed are **May 10 through May 13** (preferred), or May 3 through May 6, 2010 or May 17 through May 20, 2010 may be considered. The conference will begin at 8:00 a.m. Tuesday and close at 5:00 p.m. Thursday.

The successful hotel facility must be located within a one (1) mile radius of the National Labor Relations Board Headquarters located at 1099 14th street NW, Washington DC.

For exact requirements, please follow the additional documentation link below:

[Additional Documentation](#)

Primary Point of Contact:

Douglas S. Wolf,

doug.wolf@nlrb.gov

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Fax: 202-273-0071

Secondary Point of Contact:

DELFINA ST. CLAIR,

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Facilities, Meals, and Lodging for the US Department of Commerce Financial Management Conference

Solicitation Number: NIST-FY10FMC

Agency: Department of Commerce

Posted Date: February 18, 2010

Response Date: **Mar 03, 2010 3:00 pm Eastern**

The U. S. Department of Commerce (DOC), National Institute of Standards and Technology (NIST), on behalf of DOC has a requirement for meeting space, sleeping rooms, provision of food and beverages, and technical audio/visual support for the DOC Financial Management Conference. This is an executive-level event which is scheduled to held in May 2010. To be eligible for award for this procurement, the Offeror (property) must be suitable for the conference and located not less than 50 miles and not more than 225 miles from the DOC headquarters – Herbert C. Hoover Bldg. Washington, DC 20230.

The DOC will convene the Departments Chief Financial Officers and financial management community, along with a variety of academia and research speakers for a discussion on issues facing the Department and strategies we can use to improve financial management.

The training conference will consist of two partial days, a full day and two nights at a facility not more than 225 miles from **DC, 20230**. The event will consist of a partial day on day one (afternoon to overnight), one full day and overnight, and another partial day (morning to mid-day).

The conference date (period of performance) is **May 11, 12, 13, 2010**. The contractor must propose only available dates (the dates cannot be substituted). Exact requirements including rooms, meals, conference rooms, audio-visual, etc may be obtained at the link below.

[Additional Documentation](#)

Primary Point of Contact:

Jo-Lynn M Davis,

jo-lynn.davis@nist.gov

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U.S. ARMY

V--LODGING ACCOMMODATIONS ATLANTA, GA

Solicitation Number: W912C6-10-T-0020

Agency: Department of the Army

Posted Date: March 2, 2010

Response Date: **March 3, 2010**

HOTEL: The facility must provide shuttle transportation on **12 Mar 10** from Atlanta Hartsfield Airport to the hotel and provide shuttle transportation on **14 Mar 10** from the hotel to **Atlanta Hartsfield Airport**. The facility must have a full restaurant and business support services. Provide audio/visual services (including 3 LCD projectors, 3 screens, 3 microphones, 3 televisions, 3 DVD players and high speed internet access in the designated conference areas, rooms and Operations Center. The LCD projector must be set-up to display on two large screens in the large general session room for 250 people. Provide 2 rooms for youth activities, 1 large room for childcare with 3 play pins, sleeping rooms must include 75 Suites, and available handicap sleeping rooms. The hotel must be located within walking distance (1 mile or less) of a public transportation station and local restaurants. If you are a responding Third Party Planner/Event Planner a Representative(s) must be on site at the event for the entire duration.

SEE ATTACHED DOCUMENT FOR ADDITIONAL INFORMATION CONCERNING THE SPECIFICATIONS FOR THIS REQUIREMENT.

[Additional documentation](#)

Point of Contact(s):

William A. Russell,

803-751-9061

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V--HOTEL ACCOMMODATIONS AND CONFERENCE SERVICES

Solicitation Number: VA-777-10-RP-0096

Agency: Department of Veterans Affairs

Posted Date: February 26, 2010

Response Date: **March 4, 2010**

This is a combined synopsis/solicitation to negotiate a Firm Fixed Price type contract for Hotel Accommodations, Conference Space and Hotel Services, located: **Orlando, FL**. This is not a solicitation for Event Planning Services or 3rd Party Event Planning Services. VA will not consider a proposal submitted by an offeror that is not a hotel. An offer which requires the Government to execute a separate agreement with a third party hotel shall be deemed technically unacceptable.

This announcement incorporates FAR provisions and clauses in effect through FAR FAC 2005-38 and VAAR 97-10. NAICS Code 721110 and the small business size standard is \$7.0 million. This Federal Business Opportunity announcement/solicitation is solicited unrestricted and constitutes the only bid document that will be issued. The Period of Performance for this requirement is: **June 22 thru June 24, 2010** (Dates are not flexible) (Prefer approximately 400 sleeping rooms and the required meeting space to be housed in the same facility). The Department of Veterans Affairs (VA), Employee Education System (EES) is sponsoring a training conference on the topic of Co-Morbidities for the Combat Injured. The hotel shall accommodate 400 sleeping rooms (based on the timeframe), shall provide all requirements specified for conference needs in Parts A, B and C below, and lodging rates must be within the Government Per diem rate or lower for selected area. A response to requirements listed below shall be submitted on hotel letterhead and shall address all requirements listed in a separate technical proposal. A hotel contract shall be submitted with your proposal, along with descriptive literature to include sleeping rooms, meeting room space, diagrams and square footage, information (availability/cost) on amenities of hotel i.e., parking, shuttle services; transportation to/from airport, AV equipment, menus. Please see additional documentation below for exact requirements.

[Additional Documentation](#)

Point of Contact(s):

Linda Starks

Phone 205-731-1812 x-321

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linda.starks1@va.gov



X--Rental of Conference Space

Solicitation Number: N0018910TZ080

Agency: Department of the Navy

Posted Date: February 18, 2010

Response Date: **March 5, 2010**

The Fleet and Industrial Supply Center Norfolk, Philadelphia Office requests responses from qualified sources capable of providing: conference space in accordance with the attached Statement of Work. Place of Performance is **Washington, DC** and the Period of Performance is either **2 June 2010 - 4 June 2010**. The Department of the Navy (DON), Executive Management Program Office (EMPO) requirements for meeting and conference space to support the Senior Executive Seminar. The Senior Executive Seminar is designed to provide the Department of the Navy's senior executives with up-to-date information on events and issues with the DON and to provide a platform for executives to connect with each other.

Approximately 200 senior level executives and high ranking military officials are expected to attend. Facility shall be inside the beltway surrounding Washington, DC and accessible by METRO rail, i.e., facility is within walking distance or facility provides free shuttle service to and from METRO rail station.

Lodging is preferred but not required. Preferred lodging would include: 35 sleeping rooms for attendees on the evening of check-in (June 2, 2010) and the first (June 3, 2010) and second (June 4, 2010) night of the seminar. Attendees will make reservations by calling the hotel directly. Attendees are responsible for all payments for the sleeping room, including no-show fees. Lodging rates must be within the stated government per diem rate for the Washington, DC metropolitan area. A facility commensurate with the status and stature of DON and Marine Corps dignitaries to include Presidential appointees, high ranking military officials (Admiral and LT General level); and senior level officials in other federal agencies and the private sector.

Please follow the link below to view the exact requirements:

[Additional Documentation](#)

Point of Contact(s):

Jillian Swanson

215-697-9813

jillian.swanson@navy.mil



USCGC MARLIN DINING & LODGING

Solicitation Number: HSCG80-10-Q-P45Y11

Agency: Department of Homeland Security

Posted Date: February 26, 2010

Response Date: **Mar 05, 2010 4:00 pm Eastern**

The Contractor shall provide quality temporary lodging and healthy, appetizing, and nutritious dining (including wait staff gratuities) for 15 Coast Guard personnel crew of the USCGC Marlin within a 15-mile radius of the vessel's location of 100 Macartur CSWY, Miami Beach, FL during the Contract period of performance. Provide 3 single occupancy and 6 double occupancy rooms for Coast Guard personnel during the period specified. Dining shall commence with providing lunch on 29 Mar 10 and end with providing breakfast on 8 Apr 10. Use of lodging facilities shall begin on 29 Mar 10, at the lodging facility's normal check-in time; and end on 8 Apr at the normal check-out time.

Please see additional documentation link for exact requirements.

[Additional Documentation](#)

Primary Point of Contact:

Susan A. Kreider,

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U.S. AIR FORCE YELLOW RIBBON MARCH 2010

Solicitation Number: FA6675-10-T-0005

Agency: Department of the Air Force

Posted Date: February 20, 2010

Response Date: **Mar 06, 2010 12:00 pm Central**

The Air Force Reserves Yellow Ribbon is a pre- and post- deployment support program for military reservist recently returned from extended duty in Afghanistan and Iraq, and those due to depart. This solicitation is issued in order to acquire lodging, food services and conference facilities at a local full-service hotel in support of a Yellow Ribbon Program event Scheduled for **March 19, 20 and 21, 2010**. Require services include: (1) Hotel rooms; (2) Food Services; (3) Conference space / Break rooms; (4) audio -video support; and, (5) Refreshments. A Statement of requirements and supporting information is attached. The selected vendor shall provide all materials, labor, transportation and technical expertise necessary to complete this award.

Only facilities located within 50 miles of NAS JRB **Fort Worth, TX** 76127-1054 will be considered. Please see additional documentation link below for exact requirements.

[Additional Documentation](#)

Primary Point of Contact:

James T Hill,

james.hill.9@us.af.mil

Phone: 817-782-7823

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Federal Buyers Guide



Hotel/Conference for JBS Annual Forum

Solicitation Number: 742-10-015

Agency: Texas Building and Procurement Commission

Posted Date: February 11, 2010

Response Date: **March 8, 2010**

Hotel rooms for participants and staff. Conference rooms for receptions, small sessions and main sessions. Catering for event is also required.

This invitation to bid is for hotel rooms and conference facilities and needs for the 26th Annual Texas Leadership Forum to be held in **Austin** or **San Antonio** depending on awarded hotel **January 11-15 or 18-22, 2011**. See Additional Documentation for this bid. These specifications should be considered as minimum requirements, vendor has opportunity to meet or exceed these specifications. Please include any alternates to the attached specifications.

[Additional Documentation](#)

Point of Contact:

Renaë Beckham

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Federal Buyers Guide



Lodging and Meals for Camino Real RD Makeover Project



Solicitation Number: AG-9702-S-10-0245

Agency: Department of Agriculture

Posted Date: February 16, 2010

Response Date: **Mar 08, 2010 2:30 pm Mountain**

Contractor shall provide lodging, shower facilities and meals for up to a maximum of 50 students and 15 staff (residents) from the Job Corp Center. Due to project logistics, it is anticipated that about 37 residents will be the average. The residents will typically be on a 12 day rotation – Arrive on Monday and depart on the Friday of the second week. Contractor must be flexible to account for a variation in numbers of meals and required lodging. Payment will be made only for the actual numbers of residents that is provided lodging and meals. The work tasks will vary from each 12 day work rotations. The Government will be able to provide about 5 to 7 day notice to the successful bidder on exact or anticipated residents for the next work rotation.

It is anticipated that the first group will begin about **March 22, 2010** with approximately 37 residents. The project is estimated to be completed by the end of July 2010. There may be a possibility the completion date could go until the middle of August 2010. Contractor must flexible on start date since start date is dependent on weather conditions. Forest Service shall provide a minimum of 7 day notice of actual start date. Transportation for the residents will either be in school type passenger busses or 15 passenger vans. Parking shall be available at the lodging location for these vehicles.

Only facilities within a 30 mile traveling distance from the Camino Real Ranger District Office will be considered.

Background on the Job Corp crews: Each crew comes with up to 10 corps members, 18 to 25 years of age, one day time supervisor that teaches various construction skills on the project, and two after hour supervisors that oversee the corps members after normal work hours, including recreational activities.

[Additional Documentation](#)

Primary Point of Contact:

Denise G Hinds,
Contracting Officer

dhinds@fs.fed.us

Phone: 5757586297

Secondary Point of Contact:

RUFUS KI COLE

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V--BPA for UTA Lodging

Solicitation Number: W912TF10Q0519

Agency: Department of the Army

Posted Date: February 18, 2010

Response Date: **Mar 08, 2010 4:00 pm Eastern**

The 157th Mission Support Group (MSG) Contracting Office reserves the right to enter into a Blanket Purchase Agreement (BPA) with multiple vendors who will compete for BPA Calls (room reservations) and can demonstrate capability of providing lodging accommodations for eligible members of the unit. The Government intends to enter into a BPA for one base year (1 Apr 2010 to 31 Mar 2011) with four (4) option years. Facilities must be located within the city of **Portsmouth, NH**.

Vendor will provide up to 50 rooms for double occupancy, and up to 15 rooms for single occupancy per UTA. Maximum number of rooms per UTA is 75 for double occupancy and 24 for single occupancy. Establishment must be in compliance with local, state and federal fire and safety codes. Establishment shall adhere to good housekeeping practices IAW Industry standards, (daily trash removal, fresh linen, vacuum, clean bathroom). The contractor must provide 24-hour check-in, check-out service. All rooms provided under the Agreement shall be equipped with appropriate heating and cooling device for seasonal comfort standards. Individual room temperature control shall be available in each room to provide heating and/or cooling, as the guest desires. Establishment shall provide off street parking. Each room shall have adequate ventilation and at least one window. Each room shall have a full bathroom (toilet, sink, shower or bath) in the room. Vendor shall guarantee late arrivals. Cancellations shall be accepted up to 6:00 pm on the day of the arrival. Vendor shall not charge the NHANG for telephone calls, movie purchases, and internet services incurred by the individual. All charges to this nature must be put on member's personal credit card.

[Additional Documentation](#)

Primary Point of Contact:

Regina M. Rockwood

regina.rockwood@ang.af.mil

Phone: 6034303459

Secondary Point of Contact:

Scott Ballweg

scott.ballweg@ang.af.mil

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99--HOPTEL SERVICES (LOUISVILLE, KY VAMC)

Solicitation Number: VA-249-10-RP-0074

Agency: Department of Veterans Affairs

Posted Date: February 22, 2010

Response Date: **March 8, 2010**

Contractor shall provide seven (7) double-occupancy rooms and (2) double-occupancy rooms for Hoptel Services Monday through Thursday and at least two (2) of these rooms per night shall be handicap accessible. Contractor shall provide two (2) double-occupancy, handicap accessible rooms for Hoptel Services on Sunday evening, located at the **Louisville VA Medical Center**, 800 Zorn Avenue, Louisville, Kentucky. Hotel shall be within 5-mile radius of the Louisville VA Medical Center. Contract period shall be from the Date of Award through September 30, 2010 with four optional renewal periods of one (1) year each at the Government's discretion. The solicitation is set aside 100% for small business. The NAICS Code is 721110. Size Standard is \$7 million. The solicitation package will be available on or about February 23, 2010. Offer due date and time for proposal is included in the solicitation. All contractors must be registered with CCR (Central Contractor Registration). All questions must be addressed to the Contracting Officer in writing.

[Additional Documentation](#)

Point of Contact(s):

Lucille Moss

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lucille.moss@va.gov



Federal Buyers Guide



DoDEA Task Groups Conference: Long Beach, CA (April 18-23, 2010)

Solicitation Number: HE1254-10-T-0019

Agency: Other Defense Agencies

Posted Date: February 23, 2010

Response Date: **Mar 08, 2010 2:00 pm**

The Department of Defense Education Activity's (DoDEA) Education Division intends to award on a competitive basis, using commercial procedures, a contract to fulfill its requirement for conference space for the DoDEA Task Groups Conference in Long Beach, California. The Solicitation Number is HE1254-10-T-0019 and is issued as a request for quote (RFQ). This action incorporates provisions and clauses that are in effect through Federal Acquisition Circulars 2005-16 & Class Deviation 2005-o0001 and DCN 20070327. The submission due date and time is Monday, 8 March 10, 2:00 PM (EST). The Department of Defense Education Activity (DoDEA) is a federal government agency, an education activity, tax exempt, and qualifies for academic/educational pricing. PSC Code: X112, Lease-rental of conference space and facilities. NAICS Code: 721110, Hotels (except casino hotels). Size Standard: \$7.0M.

LOCATION: Long Beach, California

No information concerning this solicitation or requests for clarification will be provided in response to telephone calls. All inquiries will be answered and provided to potential offerors via email at Summerlin.Walker@hq.dodea.edu and amendment to the solicitation.

[Additional Documentation](#)

Primary Point of Contact:

Summerlin S Walker

summerlin.walker@hq.dodea.edu

Phone: 703-588-3622

Fax: 703-588-3713



Federal Buyers Guide



Lodging and Meeting Space

Solicitation Number: 10-0421-0423

Agency: Department of Commerce

Posted Date: February 23, 2010

Response Date: **Mar 09, 2010 11:59 pm Eastern**

The U.S. Census Bureau intends to procure lodging in the **Washington, D.C.** for the Census Advisory Committee of Professional Associations on **April 22-23, 2010**. Lodging is required for thirty (30) participants as follows: 30 sleeping rooms on Wednesday, April 21, 2010; 30 sleeping rooms on Thursday, April 22, 2010; and 5 sleeping rooms on Friday, April 23, 2010. Most participants will arrive on Wednesday, April 21, and depart on Friday, April 23.

Provide meeting rooms on Thursday, April 22 (all day) and Friday, April 23, (half day) as follows: one (1) General Session (Hollow Square for 65), 4 Breakouts (15 Hollow Square per room). A 24-hour hold is required on all meeting rooms. Provide Coffee/Tea in morning, AM refresh, and PM break for 65 participants in/near meeting rooms, as appropriate. When considering size of meeting rooms, please allow for audiovisual equipment as well. The accommodations must have the following: AV equipment and services, Metro Transportation Accessibility, and Full Service Restaurant. The U.S. Census Bureau reserves the right to conduct an on-site inspection of offered facilities. Award will be made on a best value basis in accordance with the Simplified Acquisition Procedures. Lodging rate must be equal to or less than Government per diem rate. All responsible sources that can meet the requirements and provide items as listed above may respond to this solicitation by submitting cost and technical proposal, hotel contract, and descriptive literature to Lisa Safewright via email to lisa.r.safewright@census.gov or fax to 301 763-4624. Phone calls will not be honored. Award will be made by Government Purchase Order. Closing date for receipt of proposals is March 9, 2010.

[Additional Documentation](#)

Primary Point of Contact:

Lisa Safewright

lisa.r.safewright@census.gov

Phone: 301/763-3548

Fax: 301/763-4624



V--YELLOW RIBBON REINTEGRATION EVENT

Solicitation Number: W911YN-10-T-0014

Agency: Department of the Army

Posted Date: February 24, 2010

Response Date: **March 10, 2010**

The Florida Army National Guard requirement is for a Full Service Resort/Conference Center located in the **Tampa/Sarasota** area of Florida to host a Yellow Ribbon Event. Date: **Friday - Sunday, 30 Apr – 2 May 2010**. Attendance: 450 adults and 50 children. Rooms: Approximately **250 rooms** for Friday, 30 Apr 2010 and approximately **250 rooms** for Saturday, 2 May 2010. Also needed are conference rooms/convention space, audio/visual, daycare, meals, etc. Please see additional documentation link for exact requirements.

[Additional documentation](#)

Point of Contact(s):

Robin T. Pacetti,

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Federal Buyers Guide



**HOTEL TO ACCOMODATE COSD FULL ACCESS
STUDENT SUMMIT TO BE HELD SEPTEMBER 30, 2010 - OCTOBER 2,
2010**

Solicitation Number: 10034222
Agency: The University of Tennessee
Posted Date: February 26, 2010
Response Date: **March 10, 2010**

The Hotel must be located in/around **Boston, MA** for the dates of **September 30, 2010 – October 2, 2010**. Total room nights to be required will be 62 room nights to be paid by COSD and 13 more for the employers. Total room block will be 85 room nights. Please see additional documentation link for exact requirements.

[Additional Documentation](#)

Point of Contact:
Lisa Pate
Phone: 865-974-3101
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lpate@tennessee.edu



U.S. ARMY

V--Lodging for 4 Yellow Ribbon Events in San Antonio, TX

Solicitation Number: W9124N10R0039

Agency: Department of the Army

Posted Date: March 1, 2010

Response Date: **March 10, 2010**

The Mission and Installation Contracting Command-West, Presidio of Monterey has a requirement for Lodging for four (4) Yellow Ribbon Events for periods **17-21 Mar 2010, 11-16 May 2010, 13-19 July 2010, and 15-19 September 2010** in **San Antonio, TX**. This procurement consists of, but is not limited to the following: lodging for sleeping rooms, Staff OPS room, General Session room, meal room, breakout rooms, special appointment rooms, childcare rooms, extended sleeping rooms, and staff sleeping rooms. In addition, there will be requirements for round tables to accommodate 10-12 people, small tables w/chairs, and vendor and registration tables. Also, elevated stage approximately 12-feet long x 8-feet wide along front wall with projectors and projection screens at 10 x 10. Audio visual equipment for 16 rooms includes wireless microphone per room, a podium, projector/proxima; large screen (approximately 10x 10); projector platform; lavalier wireless microphone for each presentation room; computer and appropriate cables and power cords for internet access and computer laptop connectivity to the conference room and conference room sound system. Also required is childcare service with activities, meals including breakfast, lunch, dinner, and in-between meals for the children, parking, and finally, shuttle service to/from San Antonio International Airport (SAT) to the hotel.

This acquisition is an unrestricted procurement. The North American Industry Classification System (NAICS) code for this project is 721110. Performance period is 19-21 February 2010. The contract will be a single award, Firm-Fixed-Price type contract.

[Additional Documentation](#)

Point of Contact(s):

Sylvia N. Gomer,

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Federal Buyers Guide



V--Combined Synopsis Solicitation for BPA's - Hotel Rooms, Conference Space, and Meals

Solicitation Number: W912TF-10-T-0008

Agency: Department of the Army

Posted Date: February 11, 2010

Response Date: **March 11, 2010**

The United States Property and Fiscal Office New Hampshire is seeking multiple vendors willing to enter into Blanket Purchase Agreements for hotel lodging, meals, and conference space. It is anticipated that three BPAs will be established in each of the four areas. Areas are defined as follows: Area 1 Cheshire County and Hillsborough County, Area 2 Rockingham County and Strafford County, Area 3 Sullivan County, Merrimack County, and Belknap County, Area 4 Grafton County, Carroll County, and Coos County. Individual calls placed against these BPAs shall not be more than the simplified acquisition threshold of \$100,000.00. Vendors need to be able to accommodate a range of requirements providing lodging, meals, and conference space anywhere from 20 to 400 persons. Requirements over \$3,000.00 will be competed amongst BPA holders and the location will be based on size, time, and desired place of conference.

When establishing BPAs, the Government will consider vendors whose technical capability, past performance, and pricing will be in the best interest of the Government. For evaluation purposes, provide three past performance references with your proposal. The information provided in your proposal packet will be used to evaluate your technical capability. Vendors should provide adequate detail to include CAPACITY, QUALITY, and PRICING of the following criteria:

1. Number of overnight rooms, what type, and ability to offer rooms at or below local Government per diem rate.
2. Amenities available
3. Meal packages and ability to offer meals at or below the local Government per diem rate.
4. Number of conference rooms and capacities.
5. A/V capabilities available

[Additional Documentation](#)

Point of Contact(s):

David D DeVoy III

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Hotel Conference Room Space Rental

Solicitation Number: 530-A00033119B

Agency: Texas Health and Human Services System

Posted Date: February 25, 2010

Response Date: **March 11, 2010**

The contractor will be required to provide conference/training facilities and specified services in the city or county of **Dallas, Texas**. The conference will be conducted Monday through Friday starting on Monday **June 7, 2010**. Many attendees will be arriving on Sunday June 6, 2010. The awarded vendor will receive the written purchase order as soon as the Date is selected and agreed upon.

The contractor will be required to provide conference/training facilities and specified services in Dallas county Texas. The conference will be conducted Monday through Friday starting June 7, 2010 through June 11, 2010 with many attendees arriving Sunday (June 6th) of the selected week. The awarded vendor will receive the written purchase order as soon as the selection is made. The contractor must set aside a minimum of 275 rooms for the Sunday June 6th and at least 275 rooms for Monday, Tuesday, Wednesday, Thursday and Friday nights of the selected week. The contractor is responsible for locating additional adjacent/local hotels willing to accept overflow conference attendees at the same rate honored by Contractor for the purposes of this conference. Contractor should arrange for approximately 100 additional overflow rooms for this conference. Attendees will handle their own room reservations.

Awarded contractor shall furnish all labor, tools, transportation, equipment, materials, and supplies, as necessary. Awarded contractor shall be responsible for supervision, clean up and disposal, and must have all applicable permits, licenses, and insurance coverage. HHSC-ECPS does not guarantee guest rooms will be filled and cannot pay for unoccupied guest rooms during the course of the conference. Close communication between parties should ensure guest rooms are utilized at the amount indicated.

[Additional Documentation](#)

Point of Contact:

Dwayne Collins

Phone: 512-206-5116

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Dwayne.Collins@hhsc.state.tx.us



Facility for UCE Testing

Solicitation Number: CC-10-HQ-Q-0028

Agency: Department of the Treasury

Posted Date: February 26, 2010

Response Date: **Mar 11, 2010 2:00 pm Eastern**

The Office of the Comptroller of the Currency (OCC) requires guest rooms, meeting rooms, and hotel services of a qualified hotel in **Atlanta, Dallas/Ft. Worth, or Houston** for the Uniform Commission Examination (UCE) sessions. OCC holds approximately three UCE sessions and one evaluator training session yearly. Each UCE session varies in length, from three to five days. The evaluator training session is three days in length and is held four to five weeks before the first UCE session of the calendar year.

The resultant contract will contain a base period and FOUR option years.

The hotel must 1) be compliant with the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. 2201 et seq. (Public Law 101-391) and hold a FEMA certification number; 2) be compliant with the Americans with Disabilities Act, 42 U.S.C. Section 12101 et seq. (ADA); and 3) have one of the following ratings: First class or higher per the Official Hotel Guide; three diamonds or higher per AAA; three crowns or higher per the OAG Business Travel Planner.

The OCC anticipates issuing the solicitation through this web site no later than March 5, 2010. The solicitation document will contain the details of OCC's requirements, the instructions for submitting a quote, and how the quotes will be evaluated. **THIRD PARTIES ...** If you submit a quote on behalf of a hotel, you must follow the instructions in Part IV of the RFQ.

This is NOT a small business set-aside. It is a full and open competition using simplified acquisition procedures under the Commercial Item Test Program (FAR Subpart 13.5). All responsible hotels may submit a quote that will be considered by the OCC.

[Additional Documentation](#)

Primary Point of Contact:

Natalie Dao Wallace

(202) 874-4542

Natalie.Wallace@occ.treas.gov



Bellevue, WA - Offsite Lodging and Conference Accommodations

Solicitation Number: DJBP0700COBOJN611005

Agency: Department of Justice

Posted Date: February 19, 2010

Response Date: **Mar 12, 2010 12:00 pm Eastern**

The Bureau of Prisons (BOP), National Institute of Corrections (NIC Division), is seeking quotes from hotels in the 98004 zip code of **Bellevue, WA**, to include lodging, meeting/conference room space, and audio/visual equipment needs. Hotel should be within 20 miles of a major airport.

The NIC division is seeking lodging in a hotel/resort that possess a hotel conference room, specifically made for conferences (not two rooms converted into a conference room), no less than 1,800 square feet.

Lodging: Twenty-four (24) single occupancy rooms for the Conference Participants will be needed beginning Sunday, April 11, 2010 (Arrival) through Friday, April 16, 2010 (Departure). Five (5) additional single occupancy rooms will be blocked for BOP/NIC staff, however, will be paid for via Government Travel Credit Card and not included in the pricing requested by this solicitation.

Meeting Rooms: The BOP will be providing on-site staff for the conference, no event management staff is needed. One (1) main meeting room, minimum 1,800 square feet. The room will be needed as follows: Monday (4/12/2010), 7:30am - 5:00pm; Wednesday (4/14/2010), 7:30am - 5:00pm; Thursday (4/15/2010), 7:30am - 5:00pm; Friday (4/16/2010), 7:30am - 12:00pm.

Exact requirements including meals, audio-visual support, etc may be obtained via the additional documentation link below.

[Additional Documentation](#)

Primary Point of Contact:

Timothy N. Ely

tely@bop.gov

Phone: 2025146978



YELLOW RIBBON REINTEGRATION RETREAT

Solicitation Number: W912LC-10-R-0005

Agency: Department of the Army

Posted Date: February 26, 2010

Response Date: **Mar 12, 2010 9:00 am Mountain**

The Colorado Army National Guard Family Support Program will conduct a Yellow Ribbon Family Reintegration event in the Colorado Mountain area. Dates for the events planned are 18-20 June 2010. Facilities must have activities to accommodate families and children. Contractor shall provide the following as outlined in the attached scope of work. The attendee /traveler/ Soldiers who reserves a room for the event will be responsible for all incidental expenses, such as room service, telephone calls, movie and game rentals, restaurant invoices, etc., again this the sole responsibility of the individual attendee, and shall be billed to the individual's personal credit card account provided during check-in. The lodging rate for this event will not exceed the daily Government Per Diem rate. The designated government representative is not authorized to change the terms and conditions of the resulting contract.

The Government will award a purchase order resulting from this solicitation to the responsible offeror whose quote, conforming to the solicitation, is most advantageous to the Government. The following factors shall be used to evaluate offers: Price and Technical Acceptability (Contractor's proposal meets the required accommodations, services, etc.) Award will be made IAW FAR 13.106-2. The applicable Federal Supply Code (FSC) is V231, the Standard Industrial Code (SIC) is 7011, the North American Industry Classification System (NAICS) code is 721110 and the Small Business Size Standard is \$7.0 million. If there are questions regarding this requirement, please contact Sandra Miranda at e-mail: Sandra.miranda@us.army.mil. All quotes shall meet all instructions put forth in this combined synopsis/solicitation. Award will be made to a single source. Reference the solicitation number on the proposal. Quotes are to include any discount terms. All interested parties are to submit a proposal to Sandra.miranda@us.army.mil. Proposals are due 12 March 2010 no later than 9:00 a.m. Mountain Time.

[Additional Documentation](#)

Primary Point of Contact:

Sandra Miranda

sandra.miranda@us.army.mil

Phone: 7208478678



ICJIA Planning Summit

Solicitation Number: 22018637

Agency: CJA - Criminal Justice Information Authority

Posted Date: February 26, 2010

Response Date: **March 15, 2010**

ICJIA seeks to hire a vendor/**hotel** in and around the city of **Rosemont, Illinois** that can host a two-day Planning Summit for approximately 200 participants on **September 22 and 23, 2010** (preferred date). The alternate date is September 29th and 30th.

Please see additional documentation for exact requirements. You will be required to enter your IL user name and password. New vendors will need to register via the link below.

[Additional Documentation](#)

[Illinois New Vendor Registration](#)

Point of Contact:

Hank Anthony

Phone: 312-793-8945

Fax: 312-793-8422

hank.anthony@illinois.gov



U.S. ARMY

U--SPRING MED SURG CONFERENCE

Solicitation Number: W912CM-10-T-0070

Agency: Department of the Army

Posted Date: February 12, 2010

Response Date: **March 16, 2010**

HOTEL ACCOMMODATION FOR APPROXIMATELY 35 ADULTS TO INCLUDE BREAKFAST, LUNCH, DINNER, COFFEE BREAKS AND THE USE OF CONFERENCE ROOM DURING THE PERIOD **21-27 MAY 2010**.

REQUEST OF COPIES PER E-MAIL: glen.rudlof@us.army.mil or telephonic request at 0611-816-2222.

[Additional Documentation](#)

Point of Contact(s):

Glen Rudlof

0611-816-2222

glen.rudlof@us.army.mil



Federal Buyers Guide



NLRB Senior Agent Conference (Atlanta, GA)

Solicitation Number: RFP-NLRB-OPS-10-002

Agency: National Labor Relations Board

Posted Date: February 26, 2010

Response Date: **Mar 16, 2010 4:00 pm Eastern**

The purpose of this Agency-wide Senior Agent Conference is to provide substantive and procedural training to senior employees. The Agency's most recent Senior Agent Conference was held in July 2002 at the Westin Horton Plaza Hotel at 910 Broadway Circle, San Diego, CA.

Conference accommodations for about 150 individuals which includes providing about 150 sleeping rooms at or below the government per diem rate for a five-day, four night period, beginning on Monday and about 35 sleeping rooms on the prior Sunday; food and beverage services as described in section D below. Conference Rooms include: one (1) general session room to accommodate 150 individuals, access to one (1) high speed internet connection, an LCD Projector package; six (6) breakout rooms to accommodate 25 individuals with each break-out room having one LCD Projector Package, one (1) flipchart package and two (2) high speed internet connections; one (1) administrative office for use by the participants to include tables, chairs set up as outlined below, and two (2) telephone/fax lines for direct in-coming and out-going calls, and access to four (4) high speed internet connections.

Conference Dates: **August 9 through 13, 2010 or September 13 through September 17, 2010.**

The conference dates will be determined by the Hotel's availability. Property Details: The hotel must provide conference accommodations (meeting rooms and related services) for 150 individuals, and lodging for 150 people. It must be located in downtown **Atlanta, GA**. Dining, shopping and entertainment must be within reasonable walking distance or accessible by public transportation. The hotel must be no more than fifteen (15) miles from the Hartsfield International airport. The hotel needs to be accessible by public transportation to and from the airport.

[Additional Documentation](#)

Primary Point of Contact:

Delfina St. Clair,

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Phone: 2022734212

Secondary Point of Contact:

Douglas S. Wolf,

doug.wolf@nlrb.gov

Phone: 2022734218



Facility For Marriage Enrichment Retreat (MER)

Solicitation Number: N0018910T0084

Agency: Department of the Navy

Posted Date: March 1, 2010

Response Date: **March 16, 2010**

The Fleet and Industrial Supply Center Norfolk (FISCN), Contracting Department, Norfolk VA, 23511-3392 intends to award a Firm Fixed Price Contract under full and open competition for a rental facility where twelve (12) 48-hour Marriage Enrichment Retreat (MER) events will be held on dates that have been predetermined in accordance with the Statement of Work (SOW) as required by the Commander Navy Region, Mid-Atlantic. The resulting contract will be for a base year with two (2) one year options. A complete RFQ package will be available on or about 16 March 2010 by downloading the documents at the NECO Website as follows:
<http://www.neco.navy.mil>.

The applicable North American Industry Classification System (NAICS) Code is 721110. The size standard is \$7.0 million. The RFQ and any subsequent amendments will ONLY be available for download at the above site; this office will no longer issue hard copy solicitations. By submitting an offer, the contractor is self-certifying that neither the requestor nor the principal corporate officials and owners are currently suspended, debarred or otherwise ineligible for refusing to accept the offer. By submission of an offer, the contractor acknowledges the requirement that a prospective vendor must be registered in the CCR database prior to award, during performance, and through final payment of any contract resulting from this solicitation, except for awards to foreign vendors for work to be performed outside the United States. Lack of registration in the CCR database will make a contractor ineligible for award. Contractors may obtain information on registration and annual confirmation requirements by calling 1-888-227-2423, or via the Internet at <http://www.ccr.gov>. The facility shall be within 50 miles of the Norfolk Naval Station. The facility shall provide for a maximum of 17 couples, which includes 15 participant couples and 2 facilitation couples. The facility shall be available to provide 12 retreats within the dates covered by this contract.

[Additional Documentation](#)

Point of Contact(s):
Matthew Morelewski
757-443-1380



X--Annual DACM Acquisition Intern Conference to be held in the July or August timeframe for 2010, 2011 and 2012. Conference to be held within the Washington, D.C. area

Solicitation Number: N0010410QQ371

Agency: Department of the Navy

Posted Date: February 24, 2010

Response Date: **March 17, 2010**

The Naval Inventory Control Point (NAVICP) and the Director, Naval Acquisition Career Center (NACC) intends to acquire conference space and lodging for the annual DACM Acquisition Intern Conference to be held in the July or August timeframe for 2010, 2011 and 2012. Due to geographic location and the need for close proximity to restaurants and accommodating facilities, it is necessary for the conference to be held within the **Washington, D.C.** area to include Maryland and Virginia, and with hotel shuttle service provide to either Reagan National or Dulles International Airports. Near Metro service would be preferred. The accommodating facility must be able to provide a complete meeting package, i.e. lodging, classrooms, and conference services, along with a complete listing of restaurants and their respective walking distance of the hotel and Metro station with respective distance from the facility.

NAVICP and NACC intend to partner with a proven provider for the support services of the Conference. The proven provider will possess a complete turnkey solution for providing the support for the conference in accordance with the Statement of Objectives.

[Additional Documentation](#)

Point of Contact(s):

Andrew Clarke

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Federal Buyers Guide



Senior Agent Conference (San Diego, CA)

Solicitation Number: RFP-NLRB-OPS-10-003

Agency: National Labor Relations Board

Posted Date: February 26, 2010

Response Date: **Mar 17, 2010 4:00 pm Eastern**

The purpose of this Agency-wide Senior Agent Conference is to provide substantive and procedural training to senior employees. The Agency's most recent Senior Agent Conference was held in July 2002 at the Westin Horton Plaza Hotel at 910 Broadway Circle, San Diego, CA.

Conference accommodations for about 150 individuals which includes providing about 150 sleeping rooms at or below the government per diem rate for a five-day/four night period, beginning on Monday and about 35 sleeping rooms on the prior Sunday; food and beverage services as described in section D below. Conference Rooms include: one (1) general session room to accommodate 150 individuals, access to one (1) high speed internet connection, an LCD Projector package; six (6) breakout rooms to accommodate 25 individuals with each break-out room having one LCD Projector Package, one (1) flipchart package and two (2) high speed internet connections; one (1) administrative office for use by the participants to include tables, chairs set up as outlined below, and two (2) telephone/fax lines for direct in-coming and out-going calls, and access to four (4) high speed internet connections.

Conference Dates: **August 9 through 13, 2010 or September 13 through September 17, 2010.** The conference dates will be determined by the Hotel's availability. Property Details: The hotel must provide conference accommodations (meeting rooms and related services) for 150 individuals, and lodging for 150 people. It must be located in downtown **San Diego, CA**. Dining, shopping and entertainment must be within reasonable walking distance or accessible by public transportation. The hotel must be no more than five (5) miles from the airport. The hotel needs to be accessible by shuttle and public transportation to and from the airport (major).

[Additional Documentation](#)

Primary Point of Contact:

Delfina St. Clair,

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Phone: 2022734212

Secondary Point of Contact:

Douglas S. Wolf,

doug.wolf@nlrb.gov

Phone: 2022734218



V--LODGING FOR THE MONTHS OF MAY THROUGH AUG PER SOW

Solicitation Number: W90EG500142004

Agency: Department of the Army

Posted Date: February 22, 2010

Response Date: **March 23, 2010**

The Washington Army National Guard Family Programs intends to host a Strong Bonds Marriage Retreat. Preference for location in descending order is **Ocean Shores, West Port, and Quinault, Washington** for two weekends in May, three weekends in June, one weekend in July, and one weekend in August 2010 reference attached SOW.

The Washington Army National Guard requires blocking of 32 rooms each weekend with release of unreserved rooms not later than 10 calendar days prior to the start of the event. Each person will be responsible for paying for their rooms, meals, and any extra items. The National Guard reserves the right to cancel this retreat with a minimum of 7 days notice.

This requirement is for the following items:

CLIN 0001-Lodging for 60 couples and 2 support staff for 14-16 May 10; 21-23 May 10; 11-13 Jun 10; 18-20 Jun 10; 25-27 Jun 10; 30 Jul-01 Aug 10; and 27-29 Aug 10. Rooms will not exceed the per diem rates and will be paid by each individuals travel card and charged to the individual.

CLIN 0002 1 Conference room with screen, lectern and portable microphone for 14-16 May 10; 21-23 May 10; 11-13 Jun 10; 18-20 Jun 10; 25-27 Jun 10; 30 Jul-01 Aug 10; and 27-29 Aug 10.

Please follow link below for exact requirements.

[Additional documentation](#)

Point of Contact(s):

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